

*Expedite Your Search. Learn How  
to Get the Job You Want Fast!*

# HERE TODAY, HIRED TOMORROW

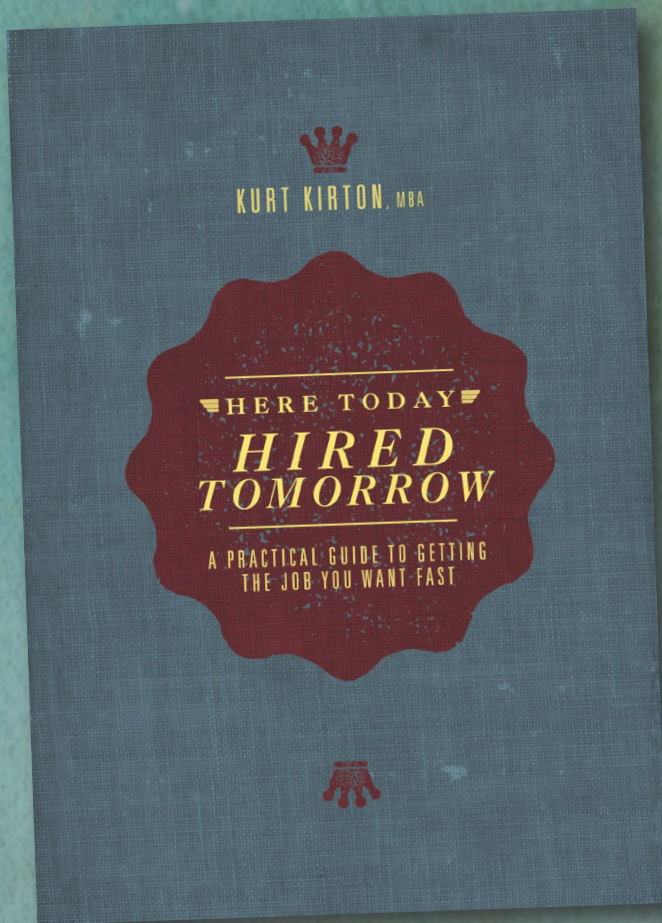
by Kurt Kirton, MBA

Have you recently lost your job or graduated from college and really don't know where to begin? Are you getting the interviews you want at your target companies? Most likely, the answer is a frustrating "no." In today's world, competition for the best jobs remains fierce, and without a system to organize your efforts, a job search can deteriorate into a job journey. That's where *Here Today, Hired Tomorrow* comes into play. This step-by-step guide is designed to help you build a job search action plan, teach you how to break through to insiders at your target companies, and streamline your efforts using scripts, templates, and quick lists. Fast track your job search, and land the job you want with *Here Today, Hired Tomorrow*.

## What You'll Get/What the Book Covers:

- A Comprehensive Action Plan with Suggested Action Items
- Optimizing Your LinkedIn Profile to Stand Out From the Crowd
- The Files, Folders, and Supplies You Need to be Ready for a Job Search
- How to Make an Online Résumé
- How to Best Apply for a Job
- How to Network Your Way Into Nearly Any Company
- 4 Documents That Will Fast Track Your Preparation for an Interview
- What to do Before, During, and After Starting a New Position
- How to Make Yourself Indispensable at Your New Job
- Downloadable Customizable Templates
- ...and much more

Visit [KurtKirton.com](http://KurtKirton.com) to order the book or eBook, and find valuable job search tips.



## WHAT INDUSTRY

### PROFESSIONALS ARE SAYING

"My work as a Career Coach over the past 12+ years has allowed me to help thousands of job seekers. Each one is uniquely different, as are their job search experiences. This new 'tool' Kirton has created will be a great addition to my job search materials. I can hardly wait until I have an opportunity to help my clients choose this tool to help them build their next great career!" —Clay Faircloth, MA, *Career Coach and Global Career Development Facilitator*

"As a Recruiter with a career spanning over 30 years, my hat is off to Kurt Kirton. He has accomplished something truly remarkable, succeeding where other authors have tried and failed: breaking down the overwhelming task of job searching into logical, easily understood steps, and has included a wealth of tools that are genuinely useful. Written in a friendly unintimidating style, this book gives the reader a sense of 'I can do this.' I will recommend it not to only job seekers, but also to coaches, mentors, and other recruiters. It is a real find." —Layne Cagle, *Partner and Recruiter, Vaco Staffing*

"Everyone has to search for a new job or career path at some time or another. Being a Recruiter, I speak with many professionals searching, sometimes desperately, for their next "big thing." The information Kirton has compiled and presented here is invaluable during this crucial time—some of it I didn't even know! He offers smart yet practical ideas and information, and even daily action items. Brilliant. If you follow the recipe presented in this book, you will find what you're looking for." —Stephanie Harrison, *Senior Creative Recruiter, Robert Half Technology*



# About the Author



In *Here Today, Hired Tomorrow*, Kurt Kirton, a successful veteran job hunter, provides actionable advice and teaches his proven systematic approach to getting hired. He draws upon his years of recruiting for Brantley Services, his marketing consulting experience, personal job searches, and invaluable guidance from career professionals. When Kirton is not sharing his job search experience and advice on KurtKirton.com, he is a speaker, marketing consultant, graphic designer and the Secretary for the Nashville chapter of the American Marketing Association.

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## Contact

**Email** - [kurt@kurtkirton.com](mailto:kurt@kurtkirton.com)

**Facebook** - [www.facebook.com/authorkk](http://www.facebook.com/authorkk)

**LinkedIn** - [www.linkedin.com/in/kurtkirton](http://www.linkedin.com/in/kurtkirton)

**Newsletter** - [www.bit.ly/kwknewsltr](http://www.bit.ly/kwknewsltr)

**Twitter** - [www.twitter.com/kurtkirton](http://www.twitter.com/kurtkirton)

**Website/Blog** - [www.kurtkirton.com](http://www.kurtkirton.com)

+1 (615) 378-7673

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